

Minutes of the Public Safety Committee Meeting – November 2, 2020

Members Present: Phil Wedekind and Tom Kolb, and Mike Plautz. **Others Present:** Mike Palm, Rob Sinden, Kevin Stieve, Emily Truman, Tom Pinion, Wade Peterson, and Tony Gilman.

Call to Order - Committee Chairman Phil Wedekind called the meeting to order at 2:00 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Plautz, seconded by Kolb to approve the agenda as posted. Motion carried unanimously. It was moved by Kolb, seconded by Plautz to approve the minutes of the October 5, 2020 meeting. Motion carried unanimously.

Action Items

- a. Review Bid Tabulation for Fire Department Alteration Project and recommend award of a contract – The Committee reviewed the six bids received for the Fire Department Alteration Projects. It was moved by Kolb, seconded by Plautz to recommend awarding the contract to Joe Daniels Construction Company, Inc. for Option #2, (12-foot OH door) for \$74,840.00. Motion carried unanimously.
- b. Consider revising Section 7.09(s) of the Municipal Code of Ordinances to add a No Parking on both sides of Algonquin Drive from Draper Street east approximately 200 feet – Pinion said that the west end of Algonquin Drive is usually parked bumper to bumper on school days, especially during both the morning and afternoon rush hours. He said that the parking is contributes to the traffic congestion at this intersection and compromises visibility as well as pedestrian safety. He said that the residents in the immediate vicinity strongly support a parking restriction. It was moved by Kolb, seconded by Plautz to revise Section 7.09(2) to add No Parking on both sides of Algonquin Drive from Draper Street east approximately 200 feet. Motion carried unanimously.
- c. Consider revising Section 7.09(2) of the Municipal Code of Ordinances to add a no Parking on the west side of West Street from a point 150' north of 4th Avenue to a point 205' north of 4th Avenue, a distance of approximately 55 – Pinion said that the west side of West Street, across from the alley between 4th and 5th Avenue, is routinely parked with cars both sides of the street directly across from the alley and north of it. He said that creates an extremely “tight quarters” for the refuse and recycling trucks, as well as the snowplows. It was moved by Plautz seconded by Kolb, to revise Section 7.09(2) to add No Parking on both sides of West Street from a point 150' north of 4th Avenue to a point 205' north of 4th Avenue, a distance of approximately 55 feet. Motion carried unanimously.
- d. Discussion of Budgeted Capital Projects for 2021 – Pinion presented a map showing the street reconstruction and new sidewalk projects that are planned 2021 for the Committee's review and comment. Proposed street reconstruction is 7th Street, between Oak and Ash, and 4th Avenue, between Summit and West. Proposed new sidewalk projects for 2021 are Camp Street from alley between 4th and 5th to 5th Street, Remington Street, between 2nd and 4th Streets, and 3rd Street, between Remington and Jefferson. The Committee voted unanimously in favor of the street reconstruction and new sidewalk projects for 2021 as shown.
- e. Review and approval of monthly Billing Adjustments/Credits for Sewer and Water Customers for October, 2020 – It was moved by Kolb, seconded by Plautz to approval the monthly Billing Adjustments/Credits for Sewer and Water Customers for October, 2020. Motion carried unanimously.

Reports

- a. Utility Superintendent's Report – Nothing to report.
- b. Street Superintendent's Report
 - i. Staffing Updates – No new staffing. DPW is continuing with a split shift until it is felt that the COVID situation has quelled to the point that the department can safety resume previous daily work schedule. Due to darkness extending further into the morning hours, shifts have been altered to a later start time. Employees are doing a very good job self-monitoring, following our COVID-19 policy, and being mindful of the impact a positive case could have to the department.
 - ii. Equipment Updates – Gilman said that as approved at the 10/27 City Council meeting, the City now owns a Snap-on ProLink Edge Heavy Truck and Equipment Scanner. He said the scanner is capable of scanning almost all vehicles and equipment owned by the City. He thanked the Committee for supporting the purchase.

- iii. Monthly Report on Public Works Department – Gilman said the crews have completed the scheduled repairs to the inside lanes of 8th Street/Hwy. 33. He said the crew has completed the retaining wall rebuild on 10th Avenue. He last scheduled monthly brush pickup for 2020 has been completed. November 1st marks the closure of the Briar Street Brush Drop-off Site, and as advertised, the crew will continue to pick-up resident brush on an “as requested basis as time and weather permit. He said leaf pickup has been progressing and will continue through November 20th. He said that crews are hauling in salt/sand for the 2020-2021 season. He said that the department would begin the season with approximately 1000 tons of salt/sand and 500 tons of salt. He said there is approximately 1200 tons of salt available for the season. Gilman presented the committee with the 2020 Recycling Excellence Award that the City received from the Wisconsin DNR.
- c. Acting Police Chief’s Report
 - i. Update on COVID 19 police response – Interim Chief Sinden discussed some protocols on how officers are modifying ways they respond to calls for service. These modifications (response via telephone, masking procedures, squad sanitizing, etc.) are required to assure the safety of both the public and police. He explained that police are not always able to mask 100% of the time due to emergencies, etc.
 - ii. Staffing Update – Interim Chief Sinden detailed that Police Department Patrol staffing has recently been filled via the hire of Officer Nick Smith who will be in the Field Training Program for approximately 14 weeks. Sinden explained that the Police Department remains short one Detective and one Administrative Assistant.
 - iii. Case/Response Update – Sinden then detailed that Chapter 51 (Emergency Mental Health Detentions) have started to increase due to the Holidays; however, that is an expected increase annually.
- d. Fire Chief’s Report
 - i. Monthly Incident Report – Stieve stated that the Monthly Incident Report would be included in the Council packet for review.
 - ii. Building Remodel Update – Stieve presented the Mechanical, Electrical and Plumbing Quotes for the Alteration of the Baraboo Fire Department to the Committee.
 - iii. Staffing Update – No staffing to report.

AJOURNMENT – It was moved by Kolb, seconded by Plautz to adjourn at 2:44 p.m. Motion carried.

Respectfully submitted,

Phil Wedekind, Chairman